Contents

Thanks vii
To the student viii
To the teacher x

Present and past

- 1 Present continuous (I am doing)
- 2 Present simple (I do)
- 3 Present continuous and present simple 1 (I am doing and I do)
- 4 Present continuous and present simple 2 (I am doing and I do)
- 5 Past simple (I did)
- 6 Past continuous (I was doing)

Present perfect and past

- 7 Present perfect 1 (I have done)
- 8 Present perfect 2 (I have done)
- 9 Present perfect continuous (I have been doing)
- 10 Present perfect continuous and simple (I have been doing and I have done)
- 11 How long have you (been) ...?
- 12 For and since When ...? and How long ...?
- 13 Present perfect and past 1 (I have done and I did)
- 14 Present perfect and past 2 (I have done and I did)
- 15 Past perfect (I had done)
- 16 Past perfect continuous (I had been doing)
- 17 Have got and have
- 18 Used to (do)

Future

- 19 Present tenses (I am doing / I do) for the future
- 20 (I'm) going to (do)
- 21 Will/shall 1
- 22 Will/shall 2
- 23 I will and I'm going to
- 24 Will be doing and will have done
- 25 When I do / When I've done When and if

Modals

- 26 Can, could and (be) able to
- 27 Could (do) and could have (done)
- 28 Must and can't
- 29 May and might 1
- 30 May and might 2
- 31 Have to and must
- 32 Must mustn't needn't
- **33 Should** 1
- 34 Should 2
- 35 Had better It's time ...
- 36 Would
- 37 Can/Could/Would you ...? etc. (Requests, offers, permission and invitations)

IF YOU ARE NOT SURE WHICH UNITS YOU NEED TO STUDY, USE THE **STUDY GUIDE** ON PAGE 326.

iii

```
If and wish
 38 If I do ... and If I did ...
 39 If I knew ... I wish I knew ...
 40 If I had known ... I wish I had known ...
 41 Wish
Passive
 42 Passive 1 (is done / was done)
 43 Passive 2 (be done / been done / being done)
 44 Passive 3
 45 It is said that ... He is said to ... He is supposed to ...
 46 Have something done
Reported speech
 47 Reported speech 1 (He said that ...)
 48 Reported speech 2
Questions and auxiliary verbs
 49 Questions 1
 50 Questions 2 (Do you know where ... ? / He asked me where ...)
 51 Auxiliary verbs (have/do/can etc.) I think so / I hope so etc.
 52 Question tags (do you? isn't it? etc.)
-ing and the infinitive
 53 Verb + -ing (enjoy doing / stop doing etc.)
 54 Verb + to ... (decide to ... / forget to ... etc.)
 55 Verb (+ object) + to ... (I want you to ... etc.)
 56 Verb + -ing or to ... 1 (remember/regret etc.)
 57 Verb + -ing or to ... 2 (try/need/help)
 58 Verb + -ing or to ... 3 (like / would like etc.)
 59 Prefer and would rather
 60 Preposition (in/for/about etc.) + -ing
 61 Be/get used to something (I'm used to ...)
 62 Verb + preposition + -ing (succeed in -ing / accuse somebody of -ing etc.)
 63 Expressions + -ing
 64 To ..., for ... and so that ... (purpose)
 65 Adjective + to ...
 66 To ... (afraid to do) and preposition + -ing (afraid of -ing)
 67 See somebody do and see somebody doing
 68 -ing clauses (Feeling tired, I went to bed early.)
Articles and nouns
 69 Countable and uncountable 1
 70 Countable and uncountable 2
 71 Countable nouns with a/an and some
 72 A/an and the
 73 The 1
 74 The 2 (school / the school etc.)
 75 The 3 (children / the children)
 76 The 4 (the giraffe / the telephone / the piano etc., the + adjective)
 77 Names with and without the 1
 78 Names with and without the 2
```

IF YOU ARE NOT SURE WHICH UNITS YOU NEED TO STUDY, USE THE **STUDY GUIDE** ON PAGE 326.

iv

- 79 Singular and plural
- 80 Noun + noun (a tennis ball / a headache)
- 81 -'s (your sister's name) and of ... (the name of the book)

Pronouns and determiners

- 82 Myself/yourself/themselves etc.
- 83 A friend of mine My own house On my own / by myself
- 84 There ... and it ...
- 85 Some and any
- 86 No/none/any Nothing/nobody etc.
- 87 Much, many, little, few, a lot, plenty
- 88 All / all of most / most of no / none of etc.
- 89 Both / both of neither / neither of either / either of
- 90 All, every and whole
- 91 Each and every

Relative clauses

- 92 Relative clauses 1: clauses with who/that/which
- 93 Relative clauses 2: clauses with and without who/that/which
- 94 Relative clauses 3: whose/whom/where
- 95 Relative clauses 4: extra information clauses (1)
- 96 Relative clauses 5: extra information clauses (2)
- 97 -ing and -ed clauses (the woman talking to Tom, the boy injured in the accident)

Adjectives and adverbs

- 98 Adjectives ending in -ing and -ed (boring/bored etc.)
- 99 Adjectives: a nice new house, you look tired
- 100 Adjectives and adverbs 1 (quick/quickly)
- 101 Adjectives and adverbs 2 (well/fast/late, hard/hardly)
- 102 So and such
- 103 Enough and too
- 104 Quite, pretty, rather and fairly
- 105 Comparison 1 (cheaper, more expensive etc.)
- 106 Comparison 2 (much better / any better / better and better / the sooner the better)
- 107 Comparison 3 (as ... as / than)
- 108 Superlatives (the longest, the most enjoyable etc.)
- 109 Word order 1: verb + object; place and time
- 110 Word order 2: adverbs with the verb
- 111 Still, yet and already Any more / any longer / no longer
- 112 Even

Conjunctions and prepositions

- 113 Although / though / even though In spite of / despite
- 114 In case
- 115 Unless As long as Provided/providing
- 116 As (As I walked along the street ... / As I was hungry ...)
- 117 Like and as
- 118 As if / as though / like

IF YOU ARE NOT SURE WHICH UNITS YOU NEED TO STUDY, USE THE **STUDY GUIDE** ON PAGE 326.

```
119 For, during and while
120 By and until By the time ...
Prepositions \\
121 At/on/in (time)
122 On time and in time
                           At the end and in the end
123 In/at/on (position) 1
124 In/at/on (position) 2
125 In/at/on (position) 3
126 To/at/in/into
127 In/at/on (other uses)
128 By
129 Noun + preposition (reason for, cause of etc.)
130 Adjective + preposition 1
131 Adjective + preposition 2
132 Verb + preposition 1 to and at
133 Verb + preposition 2 about/for/of/after
134 Verb + preposition 3 about and of
135 Verb + preposition 4 of/for/from/on
136 Verb + preposition 5 in/into/with/to/on
Phrasal verbs
137 Phrasal verbs 1 Introduction
138 Phrasal verbs 2 in/out
139 Phrasal verbs 3 out
140 Phrasal verbs 4 on/off (1)
141 Phrasal verbs 5 on/off (2)
142 Phrasal verbs 6 up/down
143 Phrasal verbs 7 up (1)
144 Phrasal verbs 8 up (2)
145 Phrasal verbs 9 away/back
Appendix 1 Regular and irregular verbs 292
Appendix 2 Present and past tenses 294
Appendix 3 The future 295
Appendix 4 Modal verbs (can/could/will/would etc.) 296
Appendix 5 Short forms (I'm / you've / didn't etc.) 297
Appendix 6 Spelling 298
Appendix 7
             American English 300
Additional exercises 302
Study guide 326
Key to Exercises 336
Key to Additional exercises 368
Key to Study guide 372
```

IF YOU ARE NOT SURE WHICH UNITS YOU NEED TO STUDY, USE THE **STUDY GUIDE** ON PAGE 326.

Index 373