

8 Types of work

A Jobs and work



Charlotte Stone talks about BISG:

‘I **work for** BISG, British International Stores Group. In our shops, we have **employees** (= people who work for our company) who have **full-time jobs**. Full-time employees usually work around 40 hours a week, but they can also do **overtime**, where they work longer and get more money.

Some employees have a **part-time job**. For example, some people work 20 hours a week.

Most people at BISG have a **permanent job** – they have no finish date.

Some people here do **temporary work** for a short period.

Every employee has a **contract**, an agreement about how long they work, when they work, etc.’

Note: You don’t say ‘a work’.

B Stopping work

‘When employees at BISG are 65, they **retire** (= stop work because of their age). They receive a good **pension** (= payment for people who retire).

If someone leaves the company, for example to move to another company, they **resign** (= tell the company they are leaving).

We **make** people **redundant** if we don’t need them anymore – if we don’t have work for them, or if we have financial problems.

If someone has done something wrong or stupid, then we **dismiss** or **fire** them (= ask them to leave the company).’

C I work with ...



I **work with** people (= I help people every day in my job).

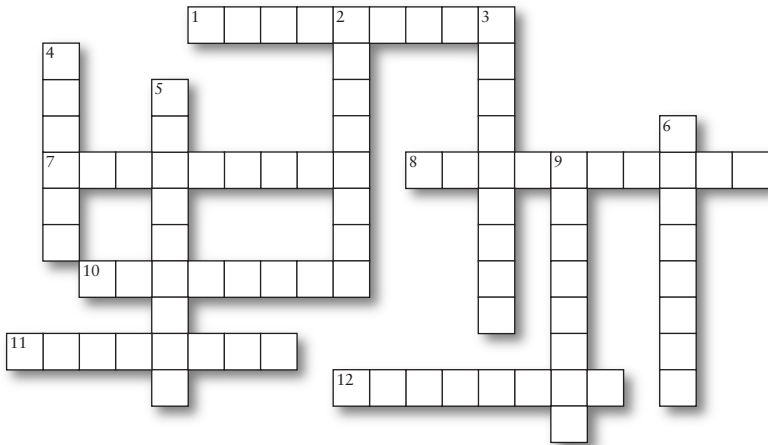
I **work with** customers (= people that buy our products).

I **work with** suppliers (= companies that we buy products from).

I **work with** computers.

I like my **colleagues** (= people that work with me).

8.1 Complete the crossword. Look at A and C opposite to help you.



Across

- 1 The people who buy your products are your (9)
- 7 I can work here as long as I want – I have a job. (9)
- 8 Your are the people that you work with. (10)
- 10 If you only work 20 hours a week, you work (4-4)
- 11 An agreement to work for a particular company. (8)
- 12 Today, most people need a to do their job. (8)

Down

- 2 If you work extra hours, you do (8)
- 3 are the companies we buy products from. (9)
- 4 I want to be a doctor because I like working with (6)
- 5 My job finishes next month – it's only (9)
- 6 I work 40 hours a week – it's a job. (4-4)
- 9 If you work for a company, you're an (8)

8.2 Complete the tables. Look at B opposite to help you.

Verb	Noun
	retirement
	resignation
	dismissal

Noun	Adjective
redundancy	

8.3 Complete the sentences with words from 8.2 above. Look at B opposite to help you.

- 1 There was no more work at the factory, so my company made me
- 2 I don't like what the company are doing, so I'm going to and find another job.
- 3 Pedro took money from the company, so they had to him.
- 4 When I, I'm going to read *War and Peace*.

Over to you

Think about your job or one that you would like to have. Is it a full-time job or a part-time job? Is it permanent or temporary?

9 Work and numbers

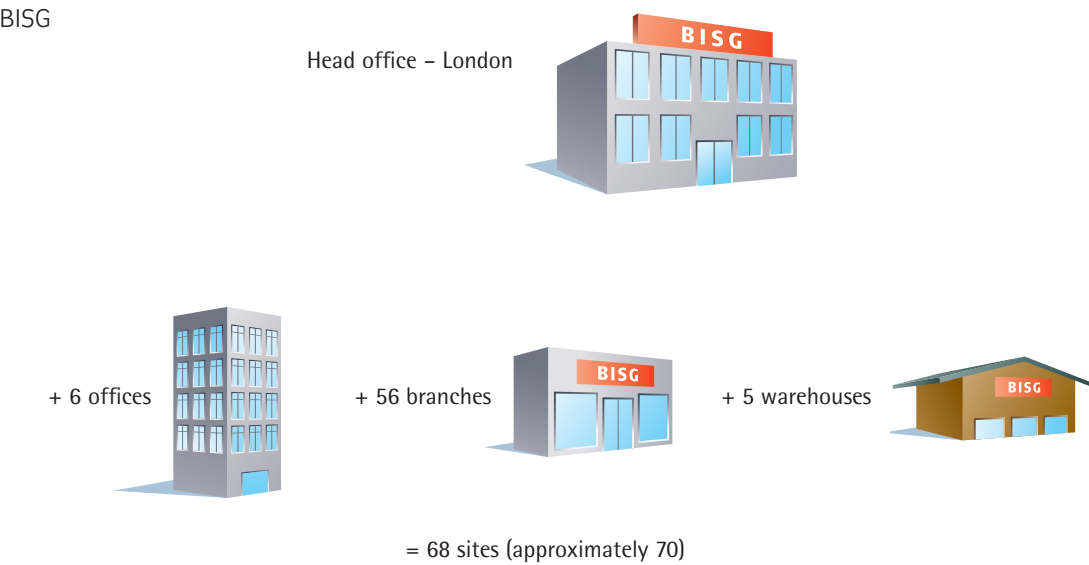
A How many employees are there?

Interviewer: **How many employees are there** at BISG?
Charlotte Stone: **Approximately** 4,000 – I think the **exact figure** is 4,053.
Interviewer: And how many shops are there?
Charlotte Stone: **There are** 34 shops in the UK and 22 in Europe.
Interviewer: **Is there** one in Paris?
Charlotte Stone: **Yes, there is.**
Interviewer: **Are there** many offices?
Charlotte Stone: **There's** (= there is) one head office and there are six other offices.
Interviewer: And how many **hours a week** do your employees work?
Charlotte Stone: The full-time employees work 42 hours a week **on average, including** overtime (= some work 40 hours a week and some work 44).



B Sites

Interviewer: **Where** is BISG's head office?
Charlotte Stone: BISG's **head office** is in London. About 70 people work there, **mostly** top managers (= 55 out of 70 are top managers).
Interviewer: How many other **sites** (= places with buildings) are there?
Charlotte Stone: Well, we have the other offices, the store **branches** (= different stores) and five other sites which are our **warehouses**. We keep the products there before they go to the stores.
Interviewer: So how many sites are there approximately?
Charlotte Stone: There are 7 offices, 56 branches and 5 warehouses, so there are approximately 70 sites **altogether**.



To learn more about numbers, see Units 4, 15 and 21.

9.1 Look at the interviewer’s notes about Singapore Computer Stores (SCS). Are the sentences below (1–4) true or false? Look at A and B opposite to help you.

Facts about SCS

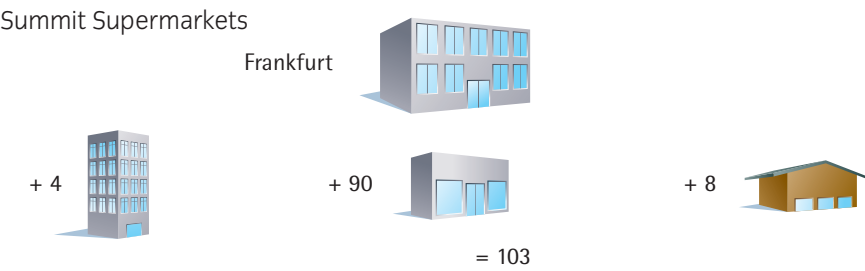
Employees: 2,433	10 offices
The London office has 30 employees (3 are managers).	10 branches
One warehouse in London, one in Singapore	
Some employees work 46 hours a week, some work 44, and some 42.	

- 1 SCS has 22 sites altogether.
- 2 SCS has approximately 1,000 employees.
- 3 The people working at the London office are mostly managers.
- 4 Employees at SCS work 44 hours a week on average.

9.2 Complete the interview with Ann Lee, an SCS employee. Look at A and B opposite to help you.

Interviewer: (1) people work for SCS?
Ann Lee: It’s not a big company. There are (2) 400 employees in Singapore and the UK – the (3) is 409.
Interviewer: And (4) branches are there?
Ann Lee: (5) seven branches in Singapore and three in the UK, so there are ten (6)
Interviewer: (7) two head offices, one in Singapore and one in London?
Ann Lee: No, (8) only one head office. It’s in Singapore!
Interviewer: How many (9) do you work?
Ann Lee: Sometimes 40, sometimes 42, so (10) , I work 41 hours a week.

9.3 Choose the correct word to complete each sentence. Look at the diagram below and at C opposite to help you.



- 1 Summit Supermarkets is an international company with its (main office / head office) in Frankfurt as well as four other (branches / offices) in Europe.
- 2 We have a total of 90 (sites / branches) selling our products in Germany and Holland.
- 3 There are also eight (warehouses / sites) where we keep the products before we take them to the stores.
- 4 The company has 103 (offices / sites) altogether.

Over to you

Think about your organization or one you would like to work for. Where is its head office? Approximately how many employees are there? How many sites are there?