




Plan of Book 3

	Titles/Topics	Speaking	Grammar
	UNIT 1 PAGES 2–7 That's my kind of friend! Personality types and qualities; relationships; likes and dislikes	Describing personalities; expressing likes and dislikes; agreeing and disagreeing; complaining	Relative pronouns as subjects and objects; <i>it</i> clauses + adverbial clauses with <i>when</i>
	UNIT 2 PAGES 8–13 Working 9 to 5 Jobs; career benefits; job skills; summer jobs	Talking about possible careers; describing jobs; deciding between two jobs	Gerund phrases as subjects and objects; comparisons with adjectives, nouns, verbs, and past participles
	PROGRESS CHECK PAGES 14–15		
	UNIT 3 PAGES 16–21 Lend a hand. Favors; formal and informal requests; messages	Making direct and indirect requests; accepting and declining requests	Requests with modals, <i>if</i> clauses, and gerunds; indirect requests
	UNIT 4 PAGES 22–27 What happened? The media; news stories; exceptional events	Narrating a story; describing events and experiences in the past	Past continuous vs. simple past; past perfect
	PROGRESS CHECK PAGES 28–29		
	UNIT 5 PAGES 30–35 Expanding your horizons Cultural comparisons and culture shock; moving abroad; emotions; customs; tourism and travel abroad	Talking about moving abroad; expressing emotions; describing cultural expectations; giving advice	Noun phrases containing relative clauses; expectations: <i>the custom to</i> , <i>(not) supposed to</i> , <i>expected to</i> , <i>(not) acceptable to</i>
	UNIT 6 PAGES 36–41 That needs fixing. Consumer complaints; everyday problems; problems with electronics; repairs	Describing problems; making complaints; explaining something that needs to be done	Describing problems with past participles as adjectives and with nouns; describing problems with <i>need</i> + gerund, <i>need</i> + passive infinitive, and <i>keep</i> + gerund
	PROGRESS CHECK PAGES 42–43		
	UNIT 7 PAGES 44–49 What can we do? The environment; global challenges; current issues	Identifying and describing problems; coming up with solutions	Passive in the present continuous and present perfect; prepositions of cause; infinitive clauses and phrases
	UNIT 8 PAGES 50–55 Never stop learning. Education; learner choices; strategies for learning; life skills	Asking about preferences; discussing different skills to be learned; talking about learning methods; talking about life skills	<i>Would rather</i> and <i>would prefer</i> ; <i>by</i> + gerund to describe how to do things
	PROGRESS CHECK PAGES 56–57		

Pronunciation/Listening**Writing/Reading****Interchange Activity**

Linked sounds
Listening for descriptions of people;
listening for opinions

Writing a description of a good friend
"Social Networks That Aren't for
Everyone": Reading about unusual social
networking sites

"Personality quiz": Interviewing
a classmate to find out about
personality characteristics
PAGE 114

Stress with compound nouns
Listening to the good and bad parts
of a job; listening for complaints

Writing about two career choices
"The Perfect Workplace?": Reading
about different types of workplaces

"Networking": Comparing
people's careers and personalities
to make a seating chart for a
dinner party
PAGE 115

Unreleased consonants
Listening to people making,
accepting, and declining requests

Writing a message with requests
"Can You Tell It Like It Is?": Reading
about talking to friends about difficult
topics

"Beg and borrow": Asking
classmates to borrow items;
lending or refusing to lend items
PAGE 116

Intonation in complex sentences
Listening to news stories; listening to
messages and a podcast

Writing a personal account
"Believing More Than We Should":
Reading about the reliability of online
content

"Spin a yarn": Inventing a story
from three random elements
PAGE 117

Word stress in sentences
Listening for information about living
abroad; listening to opinions about
customs

Writing a pamphlet for tourists
"Culture Shock": Reading about moving
to another country

"Cultural dos and taboos":
Comparing customs in different
countries
PAGE 118

Contrastive stress
Listening to complaints; listening to
people exchange things in a store;
listening to a conversation about a
"throwaway culture"

Writing a critical online review
"Ask the Fixer!": Reading about a
problem with a ride-sharing service

"Home makeover": Comparing
problems in two pictures of an
apartment
PAGES 119, 120

Reduction of auxiliary verbs
Listening to environmental problems;
listening for solutions


Writing a post on a community website
"Turning an Invasion Into an Advantage":
Reading about a creative solution to
lionfish on St. Lucia

"Take action!": Choosing an issue
and deciding on an effective
method of protest; devising a
strategy
PAGE 121

Intonation in questions of choice
Listening to a conversation with a
guidance counselor; listening for
additional information

Writing about a skill
"Are You Studying the 'Right' Way?":
Reading about different studying styles

"Making choices": Choosing
between different things you want
to learn
PAGE 122

	Titles/Topics	Speaking	Grammar
	UNIT 9 PAGES 58–63 Getting things done Everyday services; recommendations; self-improvement	Talking about things you need to have done; asking for and giving advice or suggestions	Get or have something done; making suggestions with modals + verbs, gerunds, negative questions, and infinitives
	UNIT 10 PAGES 64–69 A matter of time Historic events and people; biography; the future	Talking about historic events; talking about things to be accomplished in the future	Referring to time in the past with adverbs and prepositions: <i>during, in, ago, from...to, for, since</i> ; predicting the future with <i>will</i> , future continuous, and future perfect
	PROGRESS CHECK PAGES 70–71		
	UNIT 11 PAGES 72–77 Rites of passage Milestones and turning points; behavior and personality; regrets	Describing milestones; describing turning points; describing regrets and hypothetical situations	Time clauses: <i>before, after, once, the moment, as soon as, until, by the time</i> ; expressing regret with <i>should (not) have</i> + past participle; describing hypothetical situations with <i>if</i> clauses + past perfect and <i>would/could have</i> + past participle
	UNIT 12 PAGES 78–83 Keys to success Qualities for success; successful businesses; advertising	Describing qualities for success; giving reasons for success; interviewing for a job; talking about ads and slogans	Describing purpose with infinitive clauses and infinitive clauses with <i>for</i> ; giving reasons with <i>because, since, because of, for, due to, and the reason</i>
	PROGRESS CHECK PAGES 84–85		
	UNIT 13 PAGES 86–91 What might have been Pet peeves; unexplained events; reactions; complicated situations and advice	Drawing conclusions; offering explanations; describing hypothetical events; giving advice for complicated situations	Past modals for degrees of certainty: <i>must (not) have, may (not) have, might (not) have, could (not) have</i> ; past modals for judgments and suggestions: <i>should (not) have, could (not) have, would (not) have</i>
	UNIT 14 PAGES 92–97 Creative careers Movies; media and entertainment professions; processes	Describing how something is done or made; describing careers in film, TV, publishing, gaming, and music	The passive to describe process with <i>is/are</i> + past participle and modal + <i>be</i> + past participle; defining and non-defining relative clauses
	PROGRESS CHECK PAGES 98–99		
	UNIT 15 PAGES 100–105 A law must be passed! Recommendations; opinions; community issues; controversial topics	Giving opinions for and against controversial topics; offering a different opinion; agreeing and disagreeing	Giving recommendations and opinions with passive modals: <i>should be, ought to be, must be, has to be, has got to be</i> ; tag questions for opinions
	UNIT 16 PAGES 106–111 Reaching your goals Challenges; accomplishments; goals; inspirational sayings	Giving opinions about inspirational sayings; talking about the past and the future	Accomplishments with the simple past and present perfect; goals with the future perfect and <i>would like to have</i> + past participle
	PROGRESS CHECK PAGES 112–113		
	GRAMMAR PLUS PAGES 132–150		

Pronunciation/Listening	Writing/Reading	Interchange Activity
Sentence stress Listening to New Year's resolutions	Writing a message of advice "Improving the World – One Idea at a Time": Reading about young scientist Jack Andraka	"Absolutely not!": Discussing different points of view of parents and their children PAGE 123
Syllable stress Listening for dates and time periods; listening to predictions	Writing a biography "Looking Into the Future": Reading about futurists and their predictions for the year 2050	"History buff": Taking a history quiz PAGE 124, 126
Reduction of <i>have</i> and <i>been</i> Listening to descriptions of important events; listening to regrets and explanations	Writing a message of apology "Stella's Answers": Reading about a conflict with a friend and advice on how to fix it	"Good choices, bad choices": Playing a board game to talk about how you were and could have been PAGE 125
Reduced words Listening for features and slogans	Writing a TV or web commercial "Brain Invasion: Why We Can't Forget Some Ads": Reading about what makes some advertisements memorable	"Advertising taglines": Creating a slogan and logo for a product PAGE 127
Reduction in past modals Listening to explanations; listening for the best solution	Writing about a complicated situation "Messages from Outer Space, or a Leaking Pipe?": Reading about unexplained events	"Think of the possibilities!": Drawing possible conclusions about situations PAGE 128
Review of stress in compound nouns Listening for parts of a movie	Writing about a process "The Truth About Being a Film Extra": Reading about what the job of film extra is like	"Celebrities": Guessing famous people from clues PAGE 129
Intonation in tag questions Listening for solutions to everyday annoyances; listening to issues and opinions	Writing a persuasive essay "That's Plagiarism?": Reading about plagiarism in the digital age	"On the wrong side of the law": Deciding on punishments for common offenses PAGE 130
Stress and rhythm Listening to past obstacles and how they were overcome; listening for people's goals for the future	Writing a personal statement for an application "Soaring Like an Eagle": Reading about the athlete Michael Edwards	"A digital nomad": Taking a quiz about working remotely PAGES 131